

# WINCHESTER UNITARIAN SOCIETY

## GRANT PROGRAM

### GUIDELINES AND APPLICATION

The Winchester Unitarian Society donates five percent of its budget each year through its grant program. The Social Action and Outreach Committee annually reviews grant proposals from 501(c)(3) tax exempt nonprofit organizations, coalitions, community associations, civic groups, and individual/group-led charitable initiatives. To qualify, organizations and special projects must address manifest social needs and advance one or more key elements of the Winchester Unitarian Society's vision and mission, excerpted below:

"The Winchester Unitarian Society is a welcoming, caring community devoted to spiritual growth, social transformation, and environmental responsibility. Guided by the Unitarian Universalist principles and drawing on diverse faith traditions, we live our values through worship, reflection, connection, and service... As a congregation serving the Mystic Valley area of greater Boston, we are dedicated to:

...

- Serving the Greater Good through advocacy, outreach, and service work to express our common commitment to social justice and environmental responsibility."

We support active projects rather than capital or endowment fundraising campaigns. Grants generally range from \$250 - \$3,000, but most are \$500 - \$1000.

Grant decisions will be made in April, announced in May and disbursed by August 31<sup>st</sup>.

Each application must be submitted by a member or staff person of the society who serves as the Sponsor. The Sponsor is responsible for obtaining the information described below.

***Applications must be either postmarked or received at the Society's office by April 1st.***

## APPLICATION and STATEMENT OF NON-DISCRIMINATION

### Section I - Sponsor

Date: \_\_\_\_\_

Name of Sponsor: \_\_\_\_\_

Member/Staff of Winchester Unitarian Society

Telephone Number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Sponsor Certification: I have formally contacted the Executive Director or Development Director and have received approval to apply for funding.

Sponsor Signature: \_\_\_\_\_

### Section II - Organization

Name of organization: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Website: \_\_\_\_\_

Name/title of contact at organization: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Mission or Purpose of the organization or special project:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Would you, as Sponsor, like to recommend a specific amount? [not required] \$ \_\_\_\_\_

**Section III - Requested Documents**

**1. Prior Year Financial Statement of Income and Expenses**

Audited statements are not required.

**2. Budget of organization or project**

**3. Grant report if funded last year**

Applicants supported in the immediately previous year must submit a brief report describing the impact of the prior year's grant. (Please attach)

**4. Non-Discrimination Statement**

It is incumbent upon each Sponsor to procure the statement of non discrimination from any applicant organization or project in order for that applicant to be considered for funding. If the organization or project does not have a policy on non-discrimination, then the organization director or project leader must agree to and sign the statement below.

**STATEMENT OF NON-DISCRIMINATION**

The following signed statement shall suffice for non-incorporated applicants that do not have a formal statement of nondiscrimination.

The \_\_\_\_\_ endorses the following policy of non-discrimination:

*There is no discrimination on the basis of race, color, national origin, religion, gender, gender identity, sexual orientation, marital status, age, height, weight, disability or other legally protected personal characteristics with regard to program, service, benefit, governing board membership, or in the hiring, assignment, promotion, or other conditions of staff employment.*

I certify that the practices of this organization conform to the policy of non-discrimination stated above.

\_\_\_\_\_  
Typed or printed name of Authorized Signatory

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date